

# Health Plan Enrollment or Change

for New York State Large Group Plans



Action Requested:  Enrollment  Change  Termination

Please complete all pages of this form.

To be Completed by Employer (please include Group Name, Group No., and Applicant Name on pages 2 and 3)

Group Name <b>Roofers Local 241 Security Plan</b>		Group No.	Subgroup No.
Employee Class	Product ID No.	Effective Date	

## Section 1: Information About Yourself (please print)

Applicant Name (First, Middle Initial, Last)			Marital Status <input type="checkbox"/> Single <input type="checkbox"/> Married	
Street Address		City	State	Zip Code
County	Home Phone No.	Mobile Phone No.		
Email				

Coverage Level  Applicant  Applicant and Spouse  Applicant and Dependent(s)  Family

Are you and/or your spouse eligible for Medicare?  Yes  No If Yes, provide your Medicare Member ID No(s). (Yourself) (Spouse, if eligible)

If Yes, provide Medicare Parts A and B Effective Dates (Yourself) Part A Part B (Spouse) Part A Part B

## Section 2: Enrollment/Change/Termination Information

### Enrollment or Change (check all that apply)

New Applicant  Add Dependent  Name Change  
 Transfer to Another Plan  Address Change  COBRA

Requested Effective Date

Reason  
 New Hire (Date of Hire: \_\_\_\_\_)  Open Enrollment  
 Qualifying Event (explain)  
 Other

### Termination

Terminate from Plan  
 Remove Dependent(s) only (specify name or member ID no.)

Requested Effective Date

Reason for Termination  
 Termination of Employment  Opting for Other Coverage  
 Moved from Service Area  
 Other

## Section 3: Choose Your Coverage (Enrollments and Changes)

HMO  PPO  POS  EPO  HDHP-EPO  HDHP-PPO  Dental

HMO - Health Maintenance Organization plan PPO - Preferred Provider Organization plan POS - Point of Service plan EPO - Exclusive Provider Organization plan  
HDHP-EPO - High Deductible Health Plan Exclusive Provider Organization HDHP-PPO - High Deductible Health Plan Preferred Provider Organization

If scanning this form for submission, be sure to scan and return all pages of this form.

Continued on page 2

Group Name <b>Roofers Local 241 Security Plan</b>	Group No.	Applicant Name
--	-----------	----------------

**Section 4: Information About All Family Members You Want to Enroll in Your Plan (Enrollments and Changes)**

Please use a separate form for additional individuals.

**For HMO and POS plan applicants**, you (Applicant) and each individual listed below must designate a choice of Primary Care Physician (PCP). To search for doctors in our network, visit [mvphealthcare.com](http://mvphealthcare.com) and select *Find a Doctor*, or contact the MVP Customer Care Center at **1-888-687-6277** for assistance.

<b>1 Applicant</b>	<input type="checkbox"/> Male <input type="checkbox"/> Female	Age	Date of Birth <i>(required)</i>	Social Security No. <i>(required)</i>
Primary Care Physician <i>(First, Last)</i>			Are you already a patient of this physician? <input type="checkbox"/> Yes <input type="checkbox"/> No	PCP No.

<b>2 Name</b> <i>(First, Middle Initial, Last)</i>	Relationship to Applicant <input type="checkbox"/> Spouse <input type="checkbox"/> Dependent			
<input type="checkbox"/> Male <input type="checkbox"/> Female	Age	Date of Birth <i>(required)</i>	Social Security No. <i>(required)</i>	
Primary Care Physician <i>(First, Last)</i>			Already a patient of this physician? <input type="checkbox"/> Yes <input type="checkbox"/> No	PCP No.

<b>3 Name</b> <i>(First, Middle Initial, Last)</i>	Relationship to Applicant <input type="checkbox"/> Dependent			
<input type="checkbox"/> Male <input type="checkbox"/> Female	Age	Date of Birth <i>(required)</i>	Social Security No. <i>(required)</i>	
Primary Care Physician <i>(First, Last)</i>			Already a patient of this physician? <input type="checkbox"/> Yes <input type="checkbox"/> No	PCP No.

<b>4 Name</b> <i>(First, Middle Initial, Last)</i>	Relationship to Applicant <input type="checkbox"/> Dependent			
<input type="checkbox"/> Male <input type="checkbox"/> Female	Age	Date of Birth <i>(required)</i>	Social Security No. <i>(required)</i>	
Primary Care Physician <i>(First, Last)</i>			Already a patient of this physician? <input type="checkbox"/> Yes <input type="checkbox"/> No	PCP No.

<b>5 Name</b> <i>(First, Middle Initial, Last)</i>	Relationship to Applicant <input type="checkbox"/> Dependent			
<input type="checkbox"/> Male <input type="checkbox"/> Female	Age	Date of Birth <i>(required)</i>	Social Security No. <i>(required)</i>	
Primary Care Physician <i>(First, Last)</i>			Already a patient of this physician? <input type="checkbox"/> Yes <input type="checkbox"/> No	PCP No.

